



During this unprecedented time, network members are experiencing a disruption in their reporting process, projects and other reportable data. To ensure that OIDD has the most up-to-date data for the Program Performance Report, we are asking that UCEDDs adhere to the following:

Update the Program Performance Report under section: **Part 1A- Detailed Work Plan Progress Report**- We ask that Center's provide a summary and a description of all workplan adjustments related to COVID-19 which could include:

- Planned activities that were cancelled
- Planned activities that were postponed
- Activities that were redesigned/adapted
- New activities that were added to respond to emergent needs

By documenting all COVID-19 related items in the Detailed Work Plan Progress Report- it will provide an overview to OIDD for evaluation.

To find Section 1A of the Program Performance Report please go to Admin>Program Performance Report. Choose the Option "Report" and then locate the section "AIDD Program Performance Report, Part 1: Work Plan Progress Report"

Program Performance Report Part ##	Summary of Completion	status	manage
AIDD Program Performance Report, Part 1: Work Plan Progress Report	Part 1A. Detailed Work Plan Progress Report	✘	Review and COMPLETE data
	Upload Report Files		INCOMPLETE

**Please be aware that PPRs are still due on 7/30/20, if your Center needs an extension please contact Project Officer, Pam O'Brien.**

**All Data needs to be entered by June 30<sup>th</sup> and cleaned/finalized by 7/30/20.**